

Tax Rebate Application Form - Vehicle Technicians

CONTACT DETAILS	
Name:	
Address (including postcode):	
Telephone:	
Email Address:	
GENERAL INFORMATION	
Job Title:	
Number of years employed in the trade:	
What is your current tax code? Your tax code can be found on a recent payslip:	
Do you buy your own tools for work use?	YES / NO (delete as appropriate)
Have you been reimbursed by your employer(s) for purchasing your own tools:	YES / NO (delete as appropriate)
Have you made a claim for tools previously (if yes please provide dates)?	YES / NO (delete as appropriate)
If you have had any lengthy periods of unemployment in the last 6 years please provide dates:	
Comments:	

NB PLEASE ENCLOSE:

1. Complete the tax rebate application form.
2. Sign TWO copies of the Agent Authority/Letter of Assignment.
3. Please include your NATIONAL INSURANCE NUMBER in the top right hand corner of the Agent authority / letter of assignment where it states NI.
4. Sign the Mechanics Declaration (attached below).
5. Receipts for tools and equipment purchased for work use for as far back as possible within the last ten years. You can also supply an activity report from for example your snap on tool provider as a direct replacement for the receipts. The paperwork will be returned in due course.

Please send all information to the Freepost address below. When we receive your application we will let you know via email, post or phone and process your claim immediately.

On average a claim takes between three to six months to complete depending on HMRC timescales.

Any questions please call/email and we will be happy to help further.

Thank you for using Tax Rebate Services.

TaxRebateServices.co.uk

RETURN FORMS TO: Freepost RSJR-JTRH-ACTH, TRS, Unit 29 Carlisle Enterprise Centre, James Street, Carlisle CA2 5BB

Tel: 0845 094 0005

Email: info@taxrebateservices.co.uk

Fax: 01228 535 246

REFER A FRIEND

And receive a M&S voucher for each successful tax rebate claim!

(64/8) AUTHORITY TO ACT/ LETTER OF ASSIGNMENT

H.M. Revenue & Customs

Ref. No:

N.I:

(For Office Use) _____

(64/8) AUTHORITY TO ACT

I authorise H.M.R.C. to disclose information to TaxRebateServices.co.uk Ltd who are acting on my behalf. This authorisation is limited to my PAYE, National Insurance and Self Assessment matters.

LETTER OF ASSIGNMENT

I hereby unconditionally assign the repayment of income tax and Class 1 NIC overpaid by me for the period tax Y/E 5th April to 5th April to TaxRebateServices.co.uk Ltd.

FEE

I agree to TaxRebateServices.co.uk Ltd deducting a fee of 30% Incl VAT from any tax and national insurance rebate issued. In the event that no rebate is granted by HMRC no fee will be payable to TaxRebateServices.co.uk Ltd.

Print Name

Signature

Date

(64/8) AUTHORITY TO ACT/ LETTER OF ASSIGNMENT

H.M. Revenue & Customs

Ref. No:

N.I:

(For Office Use) _____

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LETTER OF ASSIGNMENT

I hereby unconditionally assign the repayment of income tax and Class 1 NIC overpaid by me for the period tax Y/E 5th April to 5th April to TaxRebateServices.co.uk Ltd.

FEE

I agree to TaxRebateServices.co.uk Ltd deducting a fee of 30% Incl VAT from any tax and national insurance rebate issued. In the event that no rebate is granted by HMRC no fee will be payable to TaxRebateServices.co.uk Ltd.

Print Name

Signature

Date

DECLARATION:-

NONE PRIVATE USE OF TOOLS.

&

REIMBURSEMENT FROM EMPLOYER(S) FOR PURCHASES OF TOOLS.

TO HER MAJESTY'S REVENUE & CUSTOMS

I,

NI NO.....

D.O.B.....

OF (address):-

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.....
.....
.....

YEARS OF CLAIM:

I DECLARE NONE OF THE TOOLS WITHIN MY EXPENSES CLAIM ARE USED PRIVATELY OR FOR ANY SELF EMPLOYMENT PURPOSE. THE TOOLS HAVE NOT BEEN PROVIDED BY MY EMPLOYER(S).

I DECLARE THAT I HAVE NOT BEEN REIMBURSED BY MY EMPLOYER(S) FOR ANY PURCHASES OF TOOLS FOR WORK USE.

SIGNED.....

DATE.....